PARAS: Problem Statement Preparation Outline

This document serves as a quick guide to the required elements for a PARAS Problem Statement. See www.sskies.org/paras/ for comprehensive guidance on preparing Problem Statements.

1. **TITLE:** Choose a Problem Statement title to convey the topic of the proposed study using 10 or fewer words.

2. **SUBMITTER:** Provide the name, title, address, telephone, and email address for the lead individual submitting the Problem Statement.

3. **BACKGROUND:** Provide a general description of the problem requiring research in three or fewer paragraphs.

4. **OBJECTIVE:** Provide a concise statement of the objective that is expected to be met by this research.

5. **PROPOSED TASKS:** Provide an overview of the research approach including the anticipated tasks.

6. **IMPORTANCE AND POTENTIAL PAYOFF:** Provide an explanation of why this research is important and the potential payoff if the project objective is achieved. Include any institutional, political, or socio-economic barriers to implementing the anticipated research product.

7. **FUNDING:** Provide the estimated funding needed to accomplish the research (typically $200,000-$400,000). A detailed budget is not needed.

8. **RESEARCH DURATION:** Provide the estimated time needed to complete the research (typically 12-18 months), including 3 months to review and revise a Draft Final Deliverable.

9. **RELATED RESEARCH:** Provide information on completed, in progress, or pending research that is closely related to the proposed problem.

10. **PROCESS TO DEVELOP PROBLEM STATEMENT:** State whether this problem statement was developed by an individual, individuals, a formal committee, or other entity. Provide the contact information of each person who developed this problem statement.

**QUESTIONS & SUBMISSIONS:**

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